

# **Garrett Junior High School Student Council Constitution 2015-2016**

## **ARTICLE I: Name**

The name of this organization is the Garrett Junior High School Student Council, or more commonly “StuCo” or members are referred to as the “StuCrew”

## **ARTICLE II: Purpose**

The purpose of the Student Council shall be to:

- represent the students of Garrett Junior High School
- unify the student body through social activities and community service opportunities

## **ARTICLE III: Authority**

- **Section 1** All powers of the Student Council are delegated to it by the school administration and/or the board of education.
- **Section 2** All actions of the Student Council are subject to review, and possible veto, by the principal.
- **Section 3** The principal shall appoint a member of the faculty as an advisor to aid the Student Council in its activities and projects.

## **ARTICLE IV: Officers and Responsibilities**

The council shall consist of elected student members of Garrett Junior High School. Eighth graders shall be eligible for: president, vice-president, secretary, treasurer, committee chair, and senator, and two representatives. Seventh graders shall be eligible for: advertising, historian, senator, and two representatives. Sixth graders shall be eligible for: senator, and two representatives. In addition, two or three “members at large” may be selected by the advisor from remaining students who ran, but were unsuccessful in their bid for election to office.

## **ARTICLE V: Officers and Responsibilities**

- Executive officers shall be the president, vice-president, secretary, treasurer, and committee chair. These executive officers shall attend meetings on Tuesdays after school to create the agenda for the Wednesday meeting.
- The president shall attend the Student Generated Funds committee for the school, and the vice-president shall attend in his/her absence

## **ARTICLE VI: Duties of Student Council Members**

### **President:**

- preside over meetings
- prepare a written agenda for all regular Student Council meetings
- preside at assemblies
- attend the Student Generated Funds committee meetings
- be the official representative for the student body of GJHS

### **Vice-President:**

- keep rules of order - keep everyone engaged and on task
- fulfill duties of president/any officer in his/her absence
- assume presidency in case of a vacancy
- takes roll at all regular meetings

**Garrett Junior High School Student Council Constitution  
2015-2016**

**Secretary:**

- records minutes at all meetings
- publishes and distributes minutes at subsequent meetings
- takes and keeps official record of meeting attendance

**Treasurer:**

- keep a record of all financial transactions made by Student Council
- provide a written report of all transactions at the meeting to become an official part of the meeting's minutes (kept by the secretary)
- responsible for all deposits and check requests through the school banker

**Committee Chair:**

- coordinate activities in conjunction with Student Council advisor
- oversee, monitor, and meet with committee members, when necessary

**Historian:**

- keep a scrapbook of all Student Council activities including photographs, newspaper articles, flyers, etc
- take photographs at all official functions sponsored by Student Council

**Advertising:**

- in charge of approving and overseeing all advertising for GJHS Broadcasts;
- in charge of messages on GJHS outdoor sign
  - must check with principal's secretary on Monday afternoons to see if sign needs to be updated and shall update sign upon her request

**Senator:**

- be spokesperson for your grade level at all assemblies and meetings
- attend all meetings of GJHS Student Council
- be active members of all committees

**Representatives:**

- attend all meetings of GJHS Student Council
- be active members of all committees
- shall be the spokespeople for your grade level if Senator should be absent

**Members at Large:**

- attend all meetings of GJHS Student Council
- be active members of all committees
- are not voting members

**ARTICLE VII: Elections**

- **Section 1** – all prospective members must attend a mandatory meeting prior to filing for office
- **Section 2** – all prospective members must pay a \$10 filing fee that will serve as a fundraiser for Student Council
- **Section 3** – all prospective members must fill out the Google Form application online prior to completing any posters for election; including the two required projects within the application

**Garrett Junior High School Student Council Constitution  
2015-2016**

- **Section 4** – all prospective members must have all posters approved by the Student Council adviser prior to hanging them on the wall. All posters must include the student's first and last names as well as the office for which they are running.
- **Section 5** – all prospective members must complete a commercial for their office that will run in the morning announcements. These commercials must be submitted to the Student Council advisor with at least a week to go prior to the election.
- **Section 6** – no prospective member may use social media in any form to promote the election, and must ask all friends and relatives to follow these rules with disqualification being the most likely punishment if found in violation of this rule.
- **Section 7** – no prospective member may hand out prizes (such as candy, buttons, or shirts) to prospective voters with disqualification being the most likely punishment if found in violation of this rule.
- **Section 8** – prospective members must have at least a 2.5 GPA with all grades of C or above, with all O's or S's in citizenship and must maintain these standards throughout the year on quarter report cards or be removed from office.
- **Section 9** – elections shall consist of the following: 50% student body vote, 50% grades, projects, and teacher recommendations
- **Section 10** – voting shall take place on a designated day in a teacher's classroom using Google Forms. All students must be logged in to Google Classroom in order to participate, though student information will not be collected. The vote totals will be submitted to the school principal for verification. All prospective members shall be called into the principal's office to be notified of election results. Members at large will be notified a week later, at adviser's discretion.

**ARTICLE VIII: Meetings**

- Meetings of Executive Council shall take place on Tuesdays
- Meetings of all Student Council members shall take place on Wednesdays
- any extra meeting may be called by the adviser or president to complete unfinished business
- The meetings shall follow the agenda set forth by the Executive Council the day prior